



CURRICULUM VITAE

Name:	
Education and Qualifications:	
2013	Kryolan Professional Make Up course
2013	Salon Management training, P&G ,Madi International, Dubai
2012	Marketing Management ,Metropolitan University Belgrade ,Serbia First year
2008	Rich Dad On Line Coaching ◆ Rich Dad Coaching Program
2007	Johnsons & Wales University On Board Costa Magic Cruise Ship ◆ The 21 st Century Manager ◆ Communication ◆ Training and Coaching
2007	Steiner Academy London, UK ◆ SPA Management
1986 - 1988	Vocational High School for Aestheticians Belgrade, Serbia ◆ Vocational Diploma Ladies' Hairdresser, fourth level of qualification

<p>Employment History:</p> <p>February 2012-present</p>	<p>Salon Supervisor ,Senior Hairstylist "Hair@Pyramids" WAFI Health& Leisure ,MKM Holdings, Dubai, UAE</p> <p>Responsibilities included:</p> <ul style="list-style-type: none"> ◆ Day to day co-ordination of the salon, working as part of a team ◆ Greeting and personally welcoming customers and maintaining an accurate appointments diary ◆ Training, leading and motivating the team of beauty therapists ◆ Processing product orders ◆ Organise staff rotas ◆ Calculate weekly sales figures ◆ Managing and monitoring stock levels ◆ Decision making on new products ◆ Controlling all aspects of the salons' finances including cashing up, banking and invoice payments ◆ Negotiating with sales representatives, maintenance people and visitors ◆ Maintaining and improving customer relations through advertising, promotions and organising theme evenings ◆ Designing and creating the price lists, gift vouchers and appointment cards
<p>April 2011 – November 2011</p>	<p>Salon Manager, Master Hairstylist "Vlado Hair Design", Wellness & Travel International LLC, Porto Montenegro ,Tivat ,Montenegro</p> <p>Responsibilities include:</p> <ul style="list-style-type: none"> ◆ Day to day co-ordination of the salon, working as part of a team ◆ Greeting and personally welcoming customers and maintaining an accurate appointments diary ◆ Training, leading and motivating the team of beauty therapists ◆ Organising retail training for staff ◆ Processing product orders ◆ Calculate weekly sales figures ◆ Managing and monitoring stock levels ◆ Controlling all aspects of the salons' finances including cashing up, banking and invoice payments Maintaining and improving customer relations through advertising, promotions and organising theme evenings ◆ Designing and creating gift vouchers and appointment

<p>August 2008 – January 2010</p>	<p>cards</p> <p>Salon Manager, Senior Hairstylist, Hairdressing Salon "Sale", Belgrade, Serbia</p> <p>Responsibilities include:</p> <ul style="list-style-type: none"> ◆ Day to day co-ordination of the salon, working as part of a team ◆ Greeting and personally welcoming customers and maintaining an accurate appointments diary ◆ Training, leading and motivating the team of beauty therapists ◆ Processing product orders ◆ Organise staff rotas ◆ Managing and monitoring stock levels ◆ Controlling all aspects of the salons' finances including cashing up, ◆ Designing and creating the price lists, gift vouchers and appointment cards
<p>August 2007 – November 2007</p>	<p>SPA Manager Steiner Transocean Limited, Onboard Cruising Ship Costa Magica , Cruise ship, Genoa, Italy</p> <p>Responsibilities include:</p> <ul style="list-style-type: none"> ◆ Day to day co-ordination of the salon, working as part of a team ◆ Greeting and personally welcoming customers and maintaining an accurate appointments diary ◆ Training, leading and motivating the team of beauty therapists ◆ Organising retail training for staff ◆ Processing product orders ◆ Organise staff rotas ◆ Calculate weekly sales figures ◆ Managing and monitoring stock levels ◆ Controlling all aspects of the salons' finances including cashing up, ◆ Maintaining and improving customer relations through advertising, promotions and organising theme evenings ◆ Designing and creating gift vouchers and appointment cards
<p>March 2004 - May 2007</p>	<p>Senior Hairstylist, Assistant SPA Manager, Steiner Transocean Limited, Onboard Cruising Ships for Companies: Royal Caribbean International, Princess Cruise Lines</p> <p>Responsibilities included:</p>

<p>April 1996 – March 2004</p>	<ul style="list-style-type: none"> ◆ Providing a full range of hair services and beauty therapy treatments ◆ Maintaining strict client confidentiality and dealing diplomatically with sensitive issues ◆ Recommending and advising clients on the best treatment programmes and skin and hair care routines to carry out at home ◆ Achieving set sales and treatment targets ◆ Acting as a team player, taking part and contributing to theme evenings, promotions and special offers ◆ Promotions onboard SPA treatments to clients ◆ Maintaining SPA salon cleanses ◆ Monitoring salon stock levels <p>Salon Owner, Master Hairstylist Salon "Pink", Belgrade, Serbia</p> <p>Responsibilities included:</p> <ul style="list-style-type: none"> ◆ Day to day co-ordination of the salon, working as part of a team ◆ Greeting and personally welcoming customers and maintaining an accurate appointments diary ◆ Training, leading and motivating the team of beauty therapists ◆ Processing product orders ◆ Organise staff rotas ◆ Calculate weekly sales figures ◆ Managing and monitoring stock levels ◆ Decision making on new products ◆ Controlling all aspects of the salons' finances including cashing up, banking and invoice payments ◆ Negotiating with sales representatives, maintenance people and visitors ◆ Maintaining and improving customer relations through advertising, promotions and organising theme evenings ◆ Designing and creating the price lists, gift vouchers and appointment cards
<p>1995- 1996</p>	<p>Senior Hairstylist , Salon "Jovica Studio", Belgrade, Serbia</p>
<p>1990- 1995</p>	<p>Hairstylist , Salon "24", Belgrade, Serbia</p>
<p>Computer certificate :</p>	<p>Computer literate in Microsoft Office Word, Excel and PowerPoint</p>

Product knowledge	<ul style="list-style-type: none"> ◆ Knowledge & experience with Wella Professional, Sebastian , Paul Mitchell and Schwarzkopf Professional ◆ Elemis skin care line
Award :	Bronze – 3 rd place UAE National Trend vision award 2012 ,Dubai https://www.youtube.com/watch?v=Yv1MosX2hdY
Hobbies and Interests:	Socialising, travelling, swimming, gym, practising holistic therapies ,reading,
Reference :	Reference are available upon request